

African Society of Community Law

Internal rules and regulations



AFRICAN SOCIETY OF COMMUNITY LAW



INTERNAL RULES AND REGULATIONS

**PART I:
ORGANISATION AND FUNCTIONING OF THE AFRICAN SOCIETY OF
COMMUNITY LAW**

Section 1: The Basis

The present text takes the place of the Internal Regulations of the African Society of community law (A.S.C.L) in accordance with section 19 of the Statutes of this Association, adopted on 14th December 2025.

Section 2: General provisions.

1. Definitions.

In this internal rules and regulations:

- a)** The expression "**Regional Office**" refers to the representation of ASCL in one of the five (5) Regions of Africa (Northern Africa, West Africa, Central Africa, Eastern Africa and Southern Africa) or in continents other than Africa.
- b)** The term "**National Bureau**" designates the representation of ASCL at the level of an African State.
- c)** The term "**Founders**" refers to the members having that status pursuant to section 6 (3) of the Statute of the ASCL as well as to **Dr. GUIRAO Roland** (of Ivorian nationality).
- d)** The term "**Officers**" shall refer to any member of the Executive Board, proxy or any other representative with the power to act on behalf of ASCL.
- e)** "**Simple Majority**" means half of the votes cast plus one on a ballot.
- f)** "**Rules and Regulations**" refers to the present internal rules and regulations.
- g)** The abbreviation "**ASCL**" or the term "**Society**" means the African Society of Community Law.
- h)** The term "**Statutes**" refers to the Statutes of the African Society of Community Law and any other texts supplementing the said Statute.

2. Interpretation of rules and regulations.

- a)** The terms used in the singular form shall include the plural and vice versa. Terms used in the masculine gender shall include the feminine gender and vice versa. Terms applying to natural persons shall also apply to cooperate persons, unless expressly provided for otherwise.
- b)** In the interpretation and application of the present rules and regulations, account shall be taken of the need to promote uniformity, conformity and interaction between the terms of the Statutes and those of the internal rules and regulations.
- c)** Where the Statutes and the Internal Regulations confer discretionary powers on the College of Founding Members, they may exercise such powers by judging the

opportunity, necessity and timing of the action to be taken in the best interests of the Society.

Section 3: Emblem of SADC.

a) The emblem or logo of ASCL shall be in conformity to that described Section 2 (2) of the Statute.

b) It shall be kept in original at the registered office of the society and shall be affixed on all correspondences of the ASCL.

Section 4: Membership into the ASCL.

1. See Article 6 (1) of the statutes.

2. The College of Founding Members (**CFM**) is made up of the following persons: **NKILI MBIDA Eugène Pascal Parfait, ELLA NTOU'OU Arsène Chinois, Moustapha FALL, KOUOH MOUANDJO Alain-Roland, EKO MENGUE Arsène Silvère.**

Mr. GUIRAO Roland is considered in addition to Section 6 (3) of the Statutes, as an assimilated founding member.

3. The College of Active Members (**CAM**) is composed of any person who intends to contribute in any way whatsoever to the achievement of the objectives of ASCL and who has complied with section 6(5) of the Statutes.

Active members who are students shall be granted a special treatment in these rules and regulations.

4. The College of Honorary Members (**CHM**) shall consist of any person who has rendered distinguished service to the Society and who has been designated as such by the mechanism provided for in section 6(7) of the statutes.

As such, the members of the Scientific Committee of the African Review of Community Law (ARCL) are by right, honorary members of ASCL.

Section 5: Membership and Participation of ASCL Members

1. Membership fees for active members shall be fixed at the sum of 7,62 euros (5,000francs CFA), renewable each year before February 1st.

2. An annual contribution of 30 euros. (19,678 CFA francs) for doctoral students and 65 euros (42,635 CFA francs). These sums are payable no later than September 1st of each year.

3. The statutory sums paid to the Society shall be definitively acquired in any case.

4. The above amounts shall be applied within the Regional headquarters and National Offices. A 25% share of these respective amounts shall be reserved to the Society.

5. The payment of membership fees to the Society shall result to the issuance of a membership card to the person concerned corresponding to a specific category.

6. The establishment and issuance of a membership card is automatic for Founding Members and Honorary Members.

7. A decision of the President of the Executive Bureau shall determine the characteristics and the modalities for the establishment and issuance of membership cards.

Section 6: Financial regime of ASCL

1. The resources of the Society shall be all those which are not prohibited by the Laws and Regulations in force, such as: grants, donations and legacies.

2. The sums paid pursuant to section 5 above are resources of the society.

3. The Society may also consider and develop collectively profitable projects for strictly non-commercial purposes intended to share the revenue or profits among its members, in order to have a permanent source of income aimed at making it economically autonomous in its operation so as to achieve its objectives.

4. The Society shall have an account in an African banking institution, which may be opened according to the operating needs of the Society.

5. The choice or the change of the banking institution shall be decided by the President of the Executive Board.

6. The President and the Treasurer or the Auditor shall be co-signatories during the opening of the Society's account and banking operations.

7. The President of the Executive Board shall be the authorising officer for the Association's funds. He or she may expressly delegate this authority to the Vice-President in the order of precedence established in accordance with Section 12 (2) of the Association's Statutes.

8. The organisation of an Ordinary General Assembly in person may generate costs to be borne in an equitable manner by the Members of the Society. A decision of the President, after consultation with the Treasurer and the Auditor, shall determine the distribution of costs.

9. Expenses incurred by a Member of the Society on behalf of the Society shall be reimbursed on presentation of supporting documents.

10. The securities of the Society may be deposited as security in an African banking institution. None of these securities may be withdrawn without the written authorisation by the Chairperson of the Executive Board.

11. The expenses of the Society shall be associated to its functioning.

12. Only the assets of the Society shall be liable for commitments entered into by and on behalf of the Society.

13. Contracts for the execution of works or the provision of services within the Society shall be executed after a call for tender.

14. The preferred means of payment shall be by: cheque, bank transfer, cash payment and electronic payment.

Section 7: ASCL Disciplinary System.

1. Sanctions within the society shall be:

- Warning;
- Suspension; and
- Exclusion.

2. A warning is a primary disciplinary sanction designed to dissuade the undisciplined member from reoffending. They are subsequent to non-payment of quarterly contributions and any activity that damages the image of the Society.

3. Suspension is an intermediate disciplinary sanction. It may only be pronounced in accordance with section 7 (3), (4) and (5) of the Statute.

4. Exclusion is an extreme disciplinary sanction intended to restore the Society's reputation and preserve its credibility.

5. The President of the Executive Board is the only person entitled to pronounce a warning after compulsory consultation of the College of Founding Members.

6. Suspension shall be pronounced by the President of the Executive Board after consultation of the General Assembly.

Section 8: Loss of SADC Membership

1. Membership of the Society shall be lost by:

- Written resignation
- Death; or
- Exclusion pronounced by the General Assembly because of attitudes or actions contrary to the Statute and for any other serious reason reserved to the discretion of the General Assembly.

2. The exclusion of a member of the Society shall be preceded by an adversarial phase during which the member concerned shall provide written explanations on the grievances of which he/she is accused.

Section 9: Meeting of the College of Founding Members of ASCL

1. The meetings of the College of Founding Members shall be attended by the Presidents of the various Regional branches of the Society, the Head of the Research Centre, the Director of Publication of the Journal, the Technical Secretary of the Journal, the Honorary Members and the President of the Student-Members of the Research Centre.

2. Decisions of the College of Founding Members shall be taken by a two-thirds majority of said Members present and voting.

3. The absence of Officers who are not Founding Members at a meeting or at the expression of a vote does not vitiate the subsequent resolution.

Section 10: ASCL Regional Branches and National Bureau

1. Depending on the operational requirements of the Society, the President of the Executive Board may decide, after consulting the General Assembly, to establish a Regional Branch.
2. On the proposal of the General Assembly of a Regional Branch, the President of the Executive Bureau may decide, in the same formality as indicated in paragraph 1 above, on the creation of a National Bureau of the Society.
3. The act of creation of the Regional Branch or the National Bureau shall establish its organisational and operational procedures.
4. The organisation and functioning of these representations may be specific to each of them.
5. The President of the Executive Board shall appoint the Presidents of the Regional Chapters and, on their proposal, the Presidents of the National Bureau of the Society.
6. All members of a National Bureau are full members of the General Assembly of the Regional Branches.
7. The Regional Branches shall be managed by an Executive Board that respects the representativeness of the National Bureau of which it is composed.
8. Relations between the Society and its regional and national representatives are hierarchical and complementary.
9. The Regional Branch is a relay entity between the National Bureau and the Society.

Section 11: Digitalisation of ASCL

1. ASCL has digital platforms including: LinkedIn, YouTube, Facebook, WhatsApp, Telegram and others.
2. ASCL has a website.
3. A Technology Unit shall be established within the society.
4. Placed under the authority of a Head of Unit appointed by the Chairman of the Executive Board, it is responsible for :
 - the digital follow-up of the Society ;
 - the day-to-day and technical management of the Society's digital platforms and its website.
 - the maintenance of the Society's website
 - the quality control of the services of technological operators to which the Company may have recourse;
 - any other mission entrusted to it by the President of the Executive Board or the

College of Founding Members.

5. It shall comprise, in addition to the Head of Unit, two (2) or more Assistant Research Officers, responsible for each of the Society's digital platforms.
4. The Unit shall report directly to the President of the Executive Board.

Section 12: Translation and Interpretation Unit

1. A Translation and Interpretation Unit shall be established within the Society.
2. Placed under the authority of a Head of Unit appointed by the President of the Executive Board, it shall be responsible for :
 - All routine translation and interpretation work entrusted to it by the President of the Executive Board or the College of Founding Members ;
 - Quality control of current translation and interpretation work;
 - The creation of a terminology database for scientific research in the Society's fields of activity.
3. It shall comprise, in addition to the Head of Unit, two (2) or more Assistant Research Officers, respectively in charge of the translation and interpretation documents into the working languages of the Society.
4. The Unit shall report directly to the President of the Executive Board.

PART II:

THE RESEARCH CENTRE.

Section 13: Establishment of the Centre.

1. In accordance with Section 16 of the Statute, a Research Centre shall be created within the Society, known as the **Studies and Research Centre on African Integration Law (S.R.C.A.L)**.
2. It shall carry out purely academic and scientific activities in conformity to the objectives of the Society and by mobilising the means of action set out in Section 3 of the Statutes.

Section 14: Missions of the Centre.

1. The mission of S.R.C.A.L shall be to encourage, support and stimulate scientific collaboration between its members and to contribute to the sharing of knowledge by sensitising, supervising and training students, researchers and other professionals in the field of integration law in Africa.
2. It shall be the technical and scientific tool of the Society for the promotion of Integration Law in Africa and the defence of subsequent rights.

Section 15: Members of the Centre.

1. The S.R.C.A.L shall be composed of :

- Regular Members ;
- Associate Members ;
- Student Members;

2. Regular Membership is reserved for members of the Society.

3. The Founding Members of the Society as well as the Members of the various Committees of the Scientific Review are full members of the Centre.

4. Associate Membership is reserved for any supporter of the Society. He/she must demonstrate his/her active contribution to the development of African integration law.

The Associate Member shall have access to the resources of S.R.C.A.L only to the extent of his/her participation in research projects falling within the scope of its research areas.

5. Student Membership shall be reserved for any student member of the Society, regularly enrolled in a University.

Section 16: Associate Membership.

1. Any Associate Member shall comply with Section 6 (5) of the Statutes. Paragraph 6 of the same section shall apply.

2. Membership fees are annual and amount to the sum of 61,03 euros (40,000 CFA francs).

3. The Associate Member shall benefit from a S.R.C.A.L membership card only, in application of Section 5 (8) above.

Section 17: Student Members.

1. Student Members shall be free to organise themselves into a Bureau for a structured and efficient participation in the activities of the Centre.

2. Such organisation shall be consistent with the objectives of the Society and shall be duly authorised by the Director of the Centre.

Section 18: Administration of the Centre.

1. The Director of S.R.C.A.L is a Member of the Society.

2. He/she shall be assisted by a Deputy Director with the rank of Principal researcher in the Centre.

3. The Director and Deputy Director of the S.R.C.A.L shall be appointed by separate

decisions of the President of the Executive Board upon proposal of the College of Founding Members.

4. The College of Founding Members is responsible for the vision and strategic development of the Centre. It shall decide on the granting of membership of the Centre.

5. The Director and the Deputy Director are responsible for the coordination of the different activities of the Centre in accordance with the texts of the Society.

6. The College of Founding Members, on the proposal of the Director, shall create within the Centre several divisions headed by Directors.

7. The Directors of the Centres shall ensure the scientific animation of the Centre, each in his or her own field of intervention, in particular by organising scientific study days, colloquiums and training seminars, applications for subsidies, the invitation of researchers from other Research Centres, the elaboration of sectoral cooperation projects with other Research Centres and others.

8. The Directors of the Poles shall be chosen from the College of Active Members, for a renewable period of two (2) years, by the President of the Executive Bureau of the Society after approval of the General Assembly.

9. The functions of the Director and Deputy Director of the Centre shall be compatible with those of the Pole Director.

10. The organisation and operation of the Centre shall be supplemented by a specific text from the President of the Executive Board.

Section 19: Scientific Review

1. A scientific review called "**African journal of Community Law**" (**A.J.C.L**) shall be housed within the A.J.C.L

2. The organisation and functioning of the Scientific Review shall be determined by a special text of the President of the Executive Board.

3. The Director of Publication of the Journal shall be the Founding President of the Society.

4. The Technical Secretary of the Journal shall be one of the Members of the Society.

PART III:

TRANSITIONAL AND FINAL PROVISIONS

Section 20: Transitional provisions

1. The establishment of the organs of the Society shall be carried out progressively according to the operational requirements.

2. The Executive Bureau in its composition as set out in Section 20 of the Statutes

shall manage the day-to-day affairs of the Society.

Section 21: Final provisions

- 1.** A file kept at the General Secretariat of the Society shall contain an updated list of the members of the Society and the Research Centre.
- 2.** A file kept by the Deputy Director General of the Research Centre shall contain only the updated list of members of the Research Centre.
- 3.** All functions within the Society are free of charge.
- 4.** However, the President of the Executive Board may decide, after compulsory consultation of the College of Founding Members, to allocate to the various Officers, depending on the availability of means, special bonuses for the performance of their duties.
- 5.** In case of failure of an advisory body in the process of taking a decision, the competent authority can only move ahead after having noted the forfeiture of this body following an additional period of five (5) days duly granted.
- 6.** In case of damage to the reputation of the Society or when the life of the Society depends on it, the College of Founding Members may unanimously terminate the functions of the President of the Executive Board. It shall inform the General Assembly.
- 7.** These Rules may be amended in accordance with Section 19 of the Statutes by a 2/3 majority of the members present and voting at the General Assembly.
- 8.** In case of contradiction between the terms of these Rules and those of the Statutes, the latter shall prevail. However, the authentic interpreter of the Society's texts must favour a global, constructive and not isolated interpretation of the texts.
- 9.** In the case provided for in paragraph 6 above, the College of Founding Members shall publish the interpretation adopted. Its decision shall be binding on all.
- 10.** The organs of the Society shall act in the following ways:
 - The College of Founding Members acts by way of **Decision or Collegial Opinion** as the case may be;
 - The President and the Members of the Executive Bureau of the Society, the Presidents of the different Representations of the Society, the Director of the Research Centre, the Director of Publication act as the case may be by way of **Decision or Notice**;
 - The General Meetings of the Society and those of the various Representations shall deliberate by way of **Resolutions**.
- 11.** The working languages of the Society are: **English and French**. They shall be of equal value.

New languages may be considered, according to the operational needs of the society.

12. The terms of these Rules and regulations shall be applicable and enforceable on all members of the Society.

13. All disputes between the Society and third parties shall be settled amicably under the supervision of the competent administrative authority. In the event of a failure, either party may bring the matter before the materially and territorially competent court.

14. These Rules shall enter into force upon their adoption by the General Assembly and shall be published wherever necessary.

Done in Rabat on 14th December 2025.

Secretary General : **Sanae BOUYAYACHEN**

MINUTES OF THE PARTICIPATING MEMBERS WHO VOTED AND ADOPTED AMENDMENT TO THE INTERNAL RULES AND REGULATIONS OF THE AFRICAN SOCIETY OF COMMUNITY LAW (ASCL) AT THE EXTRAORDINARY GENERAL ASSEMBLY, ON THE 14TH OF DECEMBER 2025 (HOLD REMOTELY ON THE GOOGLE MEET PLATFORM):

- Eugene Pascal Parfait NKILI MBIDA
- Alyae EL BIED;
- Ilo Allaye DIALL;
- Arsène Chinois ELLA NTOU'OU;
- Sanae BOUYAYACHEN ;
- Arsène EKO MENGUE;
- Yusuf SHIKANDA;
- Khalid CHERKAOUI SEMMOUNI ;
- Lacina Ibrahim KONATE;
- Pierre Claver KAMGAING;
- Benjamin ALLAHAMNE MINDA;
- Mamadou SAMB;
- Moustapha FALL.

Secretary General : **Sanae BOUYAYACHEN**